

Town of Cape Elizabeth
Recycling Committee
Meeting Minutes **DRAFT**
February 1, 2018

Present: Chair, Kara Lavender Law (KL), Matthew Faulkner (MF), Aubrey Miller (AM) Tim Trachimowicz (TT) Jennifer MacDonald (JM), Chelsea Torrey (CT) and Nicole Boucher (NB)

Absent: None

Staff: Robert Malley, Director of Public Works (RM, absent due to illness)

Public: None present

Call to Order: Kara Lavender Law (KL) Chair, called the meeting to order at 7:05 PM.

Approval of January 9, 2018 Meeting Minutes

The minutes were approved (7 Yes, 0 No).

Citizen Opportunity for Public Comment Not On the Agenda

No members of the public were present.

Visit by Jason Manjourides, Pond Cove School Principal: Discussion of Collaboration and Outreach in PC/MS

Mr. Manjourides was unable to attend the meeting. The committee discussed proposing a school-wide committee focused on waste reduction, improved recycling, and possibly also other conservation measures such as promoting energy conservation and installation and use of refillable water stations. KL shared a document entitled, "Setting Up a Rural School Recycling Program" by the Northeast Recycling Council, Inc. as a potential guide to creating a school committee framework. She will use this to sketch out a straw man framework for discussion at the March meeting, with the goal to ultimately present to Pond Cove administrators. TT showed drafts of signs for trash, recycling and compost collection in the Pond Cove/Middle School cafeteria. He will incorporate comments, then MF will print and discuss mechanisms for posting these with PC/MS custodial staff.

Discussion of Goals & Objectives of the Recycling Committee for 2018

KL reiterated the proposed goals discussed at the January 2018 meeting, and four major goals were agreed upon: 1) Continued education and outreach regarding the retail packaging ordinances; 2) Continued collaboration with and outreach in the Cape Elizabeth schools; 3) Education and outreach around food waste, including reduction and collection; 4) Enhance communication tools for community education and outreach. Detailed objectives and proposed activities are listed in a separate Goals & Objectives document.

Committee Member Updates & Correspondence

KL announced the selection of the Committee for the 2018 **ecomaine** eco-Excellence Award in the Community category. RM and Town Manager Matt Sturgis nominated the committee, all of whom are invited to an awards ceremony and luncheon to receive the award. KL thanked the committee for their commitment, time and hard work that has had a very positive impact in the community.

Update on Retail Packaging Ordinance Outreach and Communication

TT reported that Jeremy Lombardo is open to working with us on the food packaging and serviceware used at the Little League snack shack. Once the League can take stock of their current inventory (e.g., PS foam cups), they will discuss further with TT. Mr. Lombardo will also put TT in touch with the person that runs the Cape Football concessions stand. NB reported that Green Sparks Farm reports good compliance with the bag

ordinance, and that they would like the community-oriented signage about the bag fee that is offered by the committee. AM reported that Alewife's Brook Farm would also like a sign for their farm stand, and that Ocean House Pizza has the memo from Town Manager Matt Sturgis posted in their restaurant. They have been charging for bags, and some customers are starting to decline a bag. AM also reported that C-Salt is supportive of the bag fee, but that their staff sometimes forget to charge the fee. A sign by the cash register would help both staff and customers. RF reported that Cumberland Farms and CVS are having no problems, but would like signage for store windows and/or cash registers. MF reported that there was a misunderstanding by IGA about PS foam meat trays, which should be remedied soon. MF and AM will revisit businesses with printed signage designed by the committee, including Rosemont Market and Cookie Jar, who have not yet had a committee member follow up since passage of the ordinances. They will also inquire whether businesses with a point-of-sale system will voluntarily track their bag sales over time. KL presented a draft version of the bag fee sign for comment. Suggested changes will be incorporated and a version will be circulated for final approval before printing.

Update on Recycling Center and Town Food Waste Collection

RM was not present at the meeting so no update was presented.

Other Business

JM presented committee members with attractive t-shirts with the Cape Recycles logo, to be worn when participating in community events. KL thanked JM for her work designing and ordering the shirts, which were purchased using committee funds. KL and MF briefly discussed the outcomes of the Ordinance Committee meeting on January 22, 2018 about the proposed standing Renewable Energy Committee and its possible merger with the Recycling Committee. Further discussion is planned for an Ordinance Committee workshop tentatively scheduled for February 28, 2018, when the South Portland Sustainability Coordinator will be invited to give a presentation about her position.

Citizen Opportunity for Discussion of Items on the Agenda

There was no public comment

The meeting was adjourned at 9:00 PM

The next meeting of the Committee will be held on Thursday, March 1, 2018

Respectfully Submitted,
Kara Lavender Law, Chair